



# PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | June St. Clair Atkinson, Ed.D., *State Superintendent*

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July 1, 2015

TO: Superintendents, Local Education Agencies  
Directors, Exceptional Children Programs  
Lead Administrators, Charter Schools

FROM: Tracy S. Weeks, Chief Academic and Digital Learning Officer  
Academic and Digital Learning

William J. Hussey, Director  
Exceptional Children Division

RE: **Out-of-District Application for Funds – FY 2015-16 Federal Program Report  
Code (PRC) 060 funds, Ages 3 through 21**

Out-of-District (OOD) funds are made available through the State Board of Education to assist in providing special education and related services to eligible children with disabilities. These children are placed by the local education agency (LEA) in alternative school settings approved by the appropriate State Education Agency (SEA) (in the state where the school is located).

When a private residential placement has been determined by the IEP Team to be the most appropriate placement for a child with disabilities, in-state residential programs should be the first consideration for placement. The LEA should exhaust all possible in-state residential placements before placing a child out-of-state. All children placed in alternative school settings are entitled to the same rights and procedural safeguards as provided to those children whose individualized education programs (IEPs) are implemented in the LEA. These rights and protections include provisions that link their IEP goals and objectives to the general education curriculum, establish measures of performance and outcomes consistent with those established for their nondisabled peers and require their participation in the same general state and district-wide assessments (or alternate assessments) as nondisabled students.

The Exceptional Children Division may reimburse the LEA for up to 50% of the following costs for a child that the LEA has placed in another LEA or public/private approved residential school:

1. Educational and related services;
2. Residential; and
3. Extended school year (when it has been determined by the IEP Team that extended school year is required as part of the IEP).

## EXCEPTIONAL CHILDREN DIVISION

William J. Hussey, *Director* | bill.hussey@dpi.nc.gov

6356 Mail Service Center, Raleigh, North Carolina 27699-6356 | (919) 807-3969 | Fax (919) 807-3243

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

The Division of Financial and Business Services will compute and provide the following information to the LEA:

1. The estimated amount of funds for each eligible child calculated by the Division of School Business Services. This process will begin once the Division of School Business Services has determined the per pupil allotments for regular ADM, State Exceptional Children, and Federal IDEA 2004, Part B funds. The Superintendent will receive notification of the per pupil allotments from the Exceptional Children Division.
2. Notification will be sent for the estimated reimbursement of the state's share for Out-of-District placement. The estimated amount of funds for reimbursement will be up to but no more than 50% of the total cost of educational placement.

Reimbursement for OOD placement will be subject to availability of funds and may not exceed the amount set aside for this purpose.

Do not use forms from previous years or sample forms provided as reference material. Application forms and reference materials are located at the Exceptional Children Division's website under the Finance and Grants tab:

<http://ec.ncpublicschools.gov/finance-grants/applications/out-of-district-placement-program>

An OOD application packet for each child must be submitted for review and approval to Lori Peterson, Special Projects Consultant, Exceptional Children Division, Department of Public Instruction, 6356 Mail Service Center, Raleigh, North Carolina 27699-6356.

For further information, contact Lori Peterson at (919) 807-3932 or [lori.peterson@dpi.nc.gov](mailto:lori.peterson@dpi.nc.gov).

TSW/WJH/TAR/ljp

cc: Philip Price  
Alexis Schauss  
Finance Officers

